



Greater Brislington Neighbourhood Partnership **Wellbeing Fund Criteria**

Eligibility

Funds will be distributed to groups or organisations from any sector that

- Is part of a community or voluntary group based in the Greater Brislington Neighbourhood Partnership area or which intends to run the piece of work for the benefit of people within the area.
- Shows clearly the benefit of the piece of work to the residents of the area.
- Have a democratic, written constitution or are part of a larger organization with such a constitution
- Have a bank account requiring at least two signatories (must not be related to each other) or have secured the support of another organisation with such an account.

Note: if you don't fit into the eligibility criteria above, but you have a good idea, tell us about it and we may be able to help you find an eligible organisation to work with you.

Non-eligibility

The following are not eligible

- Individuals or non-constituted groups
- Organisations seeking to use the grant to promote particular political parties or religious beliefs
- Organisations seeking to use the grant for the advancement of particular private business interests
- To fund the core costs of the organisation
- Replacement of statutory funding

Process and size of grant

- Applicants should complete an application form
- We welcome applications from alliances, i.e. two or more groups working together
- We welcome projects where applicants have secured (or attempted to secure) funding and other resources (e.g. materials, volunteers) elsewhere, but this is not a requirement
- We will not normally award grants of more than £2,000 per financial year to one organisation.
- Grants must be fully spent by 31st March 2011 and monitoring forms must be completed for the project.

- Any unspent funding must be returned to the Greater Brislington Neighbourhood Partnership.
- The funding must be used as detailed in the application form or the grant may have to be returned to the Partnership.

Purpose of grants

- Grants will be awarded to support ideas that promote engagement and community benefit within the partnership area, in the current financial year
- All grants will also deliver projects to promote at least one of the priorities set out in the Greater Brislington Neighbourhood Partnership action plan or a priority agreed by the Greater Brislington Neighbourhood Partnership. A copy of this plan is included with this application pack.

Awarding of grants

- Awards will be made by the elected councillors for the partnership area upon advice from the Wellbeing panel, a group of local residents who independently review the applications.

Monitoring

- Successful applicants will be required to submit a brief report, usually within two months of the agreed project end date/ or every 3 months if the project is to take place over a long period of time, outlining how the money was spent.
- You will need to provide a financial statement and receipts of all monies spent
- The report will need to detail the actual outputs as described in the application form (e.g. number of people attending, no of trees planted, no groups helped, etc)
- Case studies of participants may be asked for – we will tell you before you start to deliver your project if this is required
- We are interested in anything you have learned. We would like to hear about anything that went particularly well or particularly badly, what you learned any tips you would give other people who may be doing something similar.
- Please provide photographs of your project. These may be used on the partnership website and in other PR ways.
- You may be required to make a presentation to the Neighbourhood Forum or Greater Brislington Neighbourhood Partnership to celebrate your project's success.

Publicity

- Grant recipients should acknowledge the Greater Brislington Neighbourhood Partnership support on any published material related to the project.

- Grant recipients should publicise the Greater Brislington Neighbourhood Partnership and the Wellbeing fund to members of their group and on any websites or in their newsletter when possible.
- It would be good to work with grant recipients on future projects in the area and to involve grant recipients in the work of the Greater Brislington Neighbourhood Partnership. To this end, we will add you to our communications lists. Please specify if you would not like to receive communications from the Greater Brislington Neighbourhood Partnership. Please note that your details will not be passed on to any third party.